

**DTERMINATION AND FINDINGS  
FOR  
SOURCE PROCUREMENT**

Agency: Child and Family Services Agency (CFSA)  
Caption: Developmentally Disabled Services  
Contractor: MBI Health Services  
Contract Number: DCRL-2017-R-0015

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency is seeking a Contractor to provide specialized care for developmentally disabled youth presenting issues that cannot be served by traditional foster homes, group home or independent living programs.

**3. ESTIMATED FAIR AND REASONABLE COST:**

\$868,911.70

**4. FACTS WHICH JUSTIFY SOURCE PROCUREMENT:**

CFSA is tasked with protecting the Children and Families of the District of Columbia, and as such seeks a contractor to provide developmentally disable residential service (Supported Living) with a 24 hour staffing supports to address their adaptive living skills which includes personal living skills, home living skills, community living skills, and employment skills. MBI Health Services has a unique behavioral support program which uses current empirically validated practices to identify the causes of problematic behavior and intervention mechanisms, to enable qualified professionals to appropriately react to problematic behavior. These services include initial assessment for determining the need for and appropriateness of behavior support services; behavioral assessment, and behavioral intervention based on the functional assessment that is primarily focused on prevention of the problem behaviors.

MBI Health Services has a Free Standing Health Clinic (FSMHC), pursuant to DC Department of Mental Health (DMH) certification.

MBI Health Services provides Mental Health Rehabilitation Services (Core Service Agency) program, pursuant to DC DMH certification and;

Developmental Disabilities Program through certification from the DC Department on Disabilities Services (DDS).

Failure to allow MBI Health Services to provide services for developmentally disabled youth for the stated period of time would seriously jeopardize the continuation of necessary governmental functions and may jeopardize the health, safety and welfare of the District's children and youth.

Therefore, it is in the best interest of the District to proceed with a sole source contract for a period of one year (1), so as to prevent any disruption of services for CFSA children and youth.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

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Date

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Tara Sigamoni  
Agency Chief Contracting Officer

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

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Date

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Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices reform Act of 2010, effective April 8,

2011 (D.C. Law 18-371; D.C. Official Code §2-354.02). I further find that the contractor listed above is the only available source that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

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Date

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Tara Sigamoni  
Agency Chief Contracting Officer